

LAX SCHOOL ACADEMY FOR ATHLETICS & CREATIVE ARTS

RULES AND REGULATIONS

All students and parents are expected to read and learn the School Rules

1) Dress Regulation- The Uniform

The school expects its students to wear their full school uniform correctly and with pride and set high standards for students in public. It is our expectation that uniform, and shoes will be clean and in good repair.

Boys' hair must be combed and of an acceptable length (not over the collar, ears, or eyes); no artificial coloring allowed. Boys with shoulder length natural hair, it must be twisted or braided, and tied back. Girls' hair must be naturally colored, clean, and well kept. No extensions, wigs, or weaves allowed. Exemptions must be given for religious reasons; however, this must be approved by the Principal or Vice Principal. This is also true for head coverings.

Excluding Sports Only Program: For sport only programs, student-athletes are allowed to wear pants with LAX branded tops.

BOYS	GIRLS
<p>SHIRT: White short-sleeved polo shirt with the school's logo.</p> <p>PANTS/SHORTS: Navy Blue or khaki colors only (in keeping with the school colors). Must be worn at the waist and with a dark-colored belt if tucked in. Additionally, the pants/shorts must be plain, and in keeping with "uniform standard" clothing.</p> <p>For shorts, the length must be at or just above the knees</p> <p>SHOES/SOCKS: Must be solid, closed black shoes with no additional colors. Socks must be solid white or black and must be worn with shoes</p> <p>JEWELRY:</p>	<p>SHIRT: White short-sleeved polo shirt with the school's logo.</p> <p>SKIRT/SKORT/PANTS/SHORTS: Navy Blue or khaki colors only (in keeping with the school colors). Must be worn at the waist and with a dark-colored belt if tucked in. Additionally, it must be plain, and in keeping with "uniform standard" clothing and the length must be at or just above the knees</p> <p>SHOES/SOCKS: Must be solid, closed black shoes with no additional colors. Socks must be solid white or black and must be worn with shoes</p> <p>JEWELRY: Jewelry that is neat and conservative may be worn. However, it must not be distracting.</p>

<p>Jewelry that is neat and conservative may be worn. However, it must not be distracting</p> <p>ACCESSORIES (Cap) Black/ khaki color Cap provided by the school</p> <ul style="list-style-type: none"> • No rings, wristbands, or bracelets are to be worn, unless for medical purposes or provided by the school. • No facial jewelry is permitted • Necklaces are not permitted except those that have religious significant. 	<ul style="list-style-type: none"> - No facial jewelry. - Silver, gold, or pearl studs (5mm diameter maximum) with one earring in each lobe. <p>MAKEUP: Modest visible makeup</p> <p>NAIL POLISH Light color polish (clear polish only)</p> <ul style="list-style-type: none"> • No rings, wristbands, or bracelets are to be worn, unless for medical purposes or provided by the school • No facial jewelry is permitted • Necklaces are not permitted except those that have religious significant.
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PE Gears, Houses polo-shirt and additional outdoor activity uniforms will be provided by the school.

2) Absence, Illness and Punctuality

1. All students must be at school by 7:45am daily for the devotion gathering and to be on time for classes which starts at exactly 8:00am. If late, the student must sign in the late book and parents must have provided an explanation for lateness by 7:30am
2. If a student is ill during school hours, he/she is to go straight to the school's nurse/doctor available on that day.
3. Should a student have any special appointments that will interfere with classes and school activities, the parent (s) ought to provide in written the days, times, and doctor's note (if necessary) directed to the principal's office.
4. In the case where a student attracted an infectious disease or have been exposed to such, the school must be notified immediately, and that student should not return until the school's doctor/nurse informs the principal that there is no risk of spreading the infection. An assessment of the student by the school's doctor/nurse on duty will be done to confirm such.
5. No students will be permitted to leave the school's compound during school hours without specific authority of the school's principal. If such movement is not because of participating in school activities or as a mean of representing the school in sports or

entertainment, that student must be picked up by a parent, listed sibling or listed “pick up” person such as the child’s driver.

6. Pupils are expected to attend school for the full period of the academic year. Unless an ‘Application for leave’ is submitted by a parent to the school’s Vice Principal who must approve it.

3) Disciplinary Systems

It is important that students, parents, or guardians make sure they are fully aware of the school rules and code of conducts, and the consequences thereof. Being unaware is not acceptable for breaches.

SEARCHES

The school reserves the right to conduct a search of any individual, student, or group of students to ensure the safety of the school’s community.

INSPECTION

Inspections are done to ensure that students comply with the rules and regulations of the school.

MINOR OFFENCES

Including but not limited to the following:

- Non-attendance
- Consistent lateness for school
- Inappropriate attire in respect to dress code & uniforms
- Littering of school grounds and classrooms
- Loitering
- Boisterous behavior while on school grounds, school property or in representing the school at events
- Failure to comply with instructions givens

MAJOR OFFENCES

These include but are not limited to the following:

- Continued commission of minor offences
- Defacing and causing excessive damage to school property
- Fighting on or off school campuses
- Causing bodily harm to anyone on or off school grounds

- Assaulting anyone on or off school grounds
- Threatening any member of staff
- Intaking drugs/alcohol on school premises
- Attending school under the influence of drugs/alcohol
- Distributing drugs/alcohol to students, members of staff or anyone on the school premises or school property., whether freely or at a cost
- Theft/ stealing
- Avoidance of classes
- Malicious abuse whether verbal, written or physical
- Tampering with motor vehicles on school grounds
- Bully (cyber bullying included)
- Discrimination based on race, religion, gender, sexual preferences/ orientation, or any other protected class
- Cheating and Plagiarism (in assessments/ examinations)
- Conviction of criminal offence
- Not complying with punishment given under disciplinary programmed
- Possession of offensive and illegal weapons
- Possession of illegal drugs and alcohol
- Tampering with school property and assets
- Any action that brings the school into disrepute

PUNISHMENT

For Minor Offences

- Verbal warning
- Order to write/publish letter of apology
- Detention
- Campus Service
- Suspension

For Major Offences

- Suspension
- Expulsion
- Students/parents repair items defaced or destroyed

PLEASE NOTE: Students who break the law will be referred to the police immediately. If required, students/parents will reimburse medical expenses incurred by the injured party where the student caused bodily harm.

4) Smoking, Drinking, Drugs

1. Students must not bring any form of alcohol into the school. Nor have it in their possession, nor consume it while on school premises. It is in the law of Jamaica that alcohol may not be purchased by anyone under 18 years of age.
2. Psychoactive drugs (depressants, stimulants, nor hallucinogens) and any other categories of illegal drugs are forbidden.
3. Prescribed medicines are permitted but must not be shared.

5) Driving

Students will be only allowed to drive to school. On the other hand, this is privilege that can be withdrawn or suspended at the principal's discretion. However, students are forbidden to drive other student's cars without the written permission by passenger's parents which should be submitted to the principal's office. The same is true for teachers, and other staff giving rides to students.

6) Personal Property

Students are responsible for their own personal property. Theft will not be tolerated. Lost items may be found in the school's lost and found area.

7) Manners

All students must accept, uphold, and practice good manners and behave appropriately on given occasions. Staff and parents are expected to support such.

8) Mobile Phones

Mobile phones are permitted. However, within class hours all phones must to be set to silent or vibration. To accommodate emergencies, we ask that the phones are silenced or on vibration but not switched off.

9) Other Electronic Devices

Electronic devices of direct importance to learning activities (such as: laptops and tablets) are permitted. However, headphones, handheld or other video games, and other devices not of immediate and direct importance to learning are prohibited without permission. If caught, devices will be confiscated.